



## BISTRO BY BOLTON

MIRANDA  
HOTEL

**MIRANDA HOTEL IS CENTRALLY  
LOCATED AT 590 THE KINGSWAY  
MIRANDA.**

**WE HAVE A VARIETY OF SPACES AND  
MENUS TO SUIT ALL NEEDS**

**Whether it be a birthday, a work function, charity event or a fundraiser we have you covered. We can assist you with planning your event from start to finish. Simply select your preferred options from this function package or let us know your ideas and we will create a tailored solution for you!**

## THE LANE

The Lane is a modern, private and a completely self-sufficient space. This space is perfect for a more intimate experience, fitted with private bathrooms.

**CAPACITY:** 70 max

**AVAILABILITY:** Monday – Sunday until Midnight

**MINIMUM SPEND-** \$1500

(\$750 on food, \$750 on beverage)

## THE GARDEN COURTYARD

The Garden Courtyard is sunny and relaxing by day, all weather, and all-purpose by night. It is in the centre of the venue and is perfect for all different types of celebrations.

**CAPACITY:** 40 min – 120 max

**AVAILABILITY:**

Sunday – Friday until midnight

Saturday until 10pm

**MINIMUM SPEND:** \$2000

(\$1000 on food, \$1000 on beverage)

## CARMENS

Carmens is our largest capacity space completely sectioned off from the rest of the venue. This space that is equipped with state-of-the-art sound and lighting.

**CAPACITY:** 200 max

**AVAILABILITY:** Sunday-Friday until midnight

Saturday until 10pm

**MINIMUM SPEND:** \$3000 (\$1500 on food,  
\$1500 on beverage)

## BEVERAGE OPTIONS:

- BAR TAB OR DRINKS ON CONSUMPTION
- FROM 9PM GLASSWARE WILL BE CHANGED OVER TO PLASTIC DUE TO LICENCING REQUIREMENTS
- CARD & CASH FACILITIES AVAILABLE
- ONCE THE MINIMUM SPEND IS MET IN THE FORM OF A BAR TAB YOUR \$300 ROOM DEPOSIT MAY BE USED TO REDUCE THE TOTAL OF THE BAR TAB.
- FOR EXAMPLE \$1000 BAR TAB AT THE END OF THE FUNCTION WILL BE REDUCED TO \$700 WITH THE \$300 DEPOSIT BEING USED TOWARDS THE TAB.
- THE LANE: BEERS AVAILABLE IN BOTTLES AND CANS ONLY, OTHER DRINKS ALSO AVAILABLE

WE PROMPT THE RESPONSIBLE SERVICE OF ALCOHOL

## CORPORATE EVENTS:

MEETING PACKAGE: \$20pp  
MINIMUM 20 PEOPLE

SANDWICHES  
FRUIT PLATTERS

MUFFINS  
TEA & COFFEE

## LARGER BOOKINGS:

WOULD YOU LIKE A CANAPE BOARD INSTEAD OF ORDERING OFF OUR DAY-TO-DAY MENU? CHOOSE FROM OUR 5-PIECE CANAPE OPTIONS, 3 HOT AND 2 COLD OPTIONS  
MINIMUM 20 PEOPLE, \$20 PER PERSON

# CANAPE PACKAGES

## 5- PIECE \$20PP

Served as a canape board

Selection of 3 hot & 2 cold canapes

## 6- PIECE \$25PP

Selection of 3 hot, 2 cold canapes & 1 substantial canape

## 7- PIECE \$30pp

Selection of 3 hot, 2 cold canapes, 1 substantial canape & 1 dessert

### HOT:

CORN FRITTER W/ MINT YOGHURT

VEG SPRING ROLLS

MINI PIZZA

LAMB KOFTA

FISH & CHIPS

FRIED CHICKEN STRIPS

CHICKPEA FALAFEL

MINI SAUSAGE ROLLS

SATAY CHICKEN SKEWERS

MUSHROOM ARANCINI

### COLD:

CHORIZO & HALOUMI SPOONS

VIETNAMESE RICE PAPER ROLLS

ASSORTED SUSHI

PRAWN COCKTAILS

SMOKED SALMON CREPE ROLL W/  
AVOCADO

PUMPKIN, THYME, AND FETA TART'

RARE ROAST BEEF W/ HORERADISH,  
ASPARAGUS & WATERCRESS

### SUBSTANTIAL:

HOSIIN DUCK PANCAKE

MINI BEEF OR CHICKEN PIES

MINI BEEF BURGERS

CHARGRILLED LAMB CUTLET W/ RED  
CURRANT MAMALADE

RARE ROAST BEEF ROLLS W/  
ROCKET, ONION JAM & BEARNAISE  
SAUCE

SALMON & CRAB CAKES W/ CHILLI,  
CORIANDER, & CRÈME FRAICHE

DUCK & MUSHROOM SPRING ROLLS

CHINESE RED BRAISED PORK RIBS

PRAWN & SESAME TOAST

## DESSERT:

MINI TARTS – PASSIONFRUIT CURD,  
CHOCOLATE GANACHE,  
PORTUGUESE

MINI FILLED ITALIAN RICOTTA  
DOUGHNUTS

CARAMEL SLICE

CHOC BROWNIE TRUFFLES

LAMINGTONS

## CAKES:

FULLY DECORATED/ VARIOUS FLAVOURS \$150 23CMSQUARED FEEDS 30PAX

CHOCOLATE MARQUISE

ORANGE & ALMOND

STRAWBERRY SPONGE

CARAMEL MUD

## GRAZING BOARD:

\$300 (FEEDS 40-50 PEOPLE)

SLICED SEASONAL FRUITS, COLD MEATS, ASSORTED DIPS, OLIVES & SUNDRIED  
TOMATOS, CRUDITES, PICKLES & CRACKERS

## ADD ONS

ADDITIONAL CANAPES

COLD: \$4 PER PERSON

HOT: \$5 PER PERSON

SUBSTANTIAL: \$8 PER PERSON

DESSERT: \$5 PER PERSON

# FREQUENTLY ASKED QUESTIONS:

CAN I HOST MY 18<sup>TH</sup> BIRTHDAY PARTY WITH YOU?

We do not host 18ths due to licensing restrictions.

HOW DO I CONFIRM AN EVENT DATE?

Event dates are confirmed by \$300 deposit, together with a signed copy of the functions package confirmation page.

HOW LATE CAN OUR EVENT GO?

Events are for a 4-hour duration and end times are dependent on the day and room hired.

WHEN IS THE FOOD PAYMENT DUE?

1 week prior to your function.

HOW LONG BEFORE THE EVENT CAN I HAVE ACCESS TO THE ROOM?

An hour prior to the event. If you wish to have access to the room earlier, please speak to the functions manager directly.

CAN WE BRING OUR OWN CAKE?

Yes, we will happily store it in the fridge, if necessary, with no charge. If you would like us to cut and plate the cake, there is a \$2.50 per person.

CAN WE BRING OUR OWN DECORATIONS?

Yes, decorations for tables or the room (i.e., balloons, signs etc). We do ask that you do not bring any type of confetti to the venue.

ARE KIDS ALLOWED?

Yes, minors need to be off the premises by 9pm.

CAN WE PLAY OUR OWN MUSIC?

Yes. If you create a playlist on Spotify, all you need to do is email to us prior to the event.

I DO NOT UNDERSTAND THE MINIMUM SPEND?

The minimum spend for each room is different. You must meet the minimum spend for each room otherwise your deposit will be kept by the venue. For example, The Lane minimum spend is \$1500 (you must spend \$750 on food & \$750 on beverage), The Garden Courtyard the minimum spend is \$2000 (you must spend \$1000 on food & \$1000 on beverage) and Carmens the minimum spend is \$3000 (you must spend \$1500 on food & \$1500 on beverage).

CAN I BOOK MY OWN DJ?

Of course, if you would like us to book one for you the prices start at \$150 per hour.

# CONFIRMATION PAGE

WE HAVE TWO CONFIRMATION / PAYMENT OPTIONS TO MAKE IT EASY:

- A) FILL IN THIS FORM AND COMPLETE A BANK TRANSFER TO THE BELOW ACCOUNT DETAILS, THEN SEND US A COPY OF THIS PAGE
- B) FILL IN THIS FORM AND COME IN AND SEE OUR FUNCTIONS MANAGER TO PAY BY CASH OR CARD IN HOUSE. EMAIL OR BRING IN THIS FORM WITH YOU WHEN YOU DO.

NAME \_\_\_\_\_

DATE OF EVENT \_\_\_\_\_ TIME OF EVENT \_\_\_\_\_ NUMBER OF GUESTS \_\_\_\_\_

LOCATION: GARDEN COURTYARD / THE LANE / CARMENS

OCCASION \_\_\_\_\_

EMAIL \_\_\_\_\_

MOBILE \_\_\_\_\_

MENU SELECTION \_\_\_\_\_

ADD ONS: \_\_\_\_\_

CAKE: NOT NEEDED BYO IN HOUSE \_\_\_\_\_

VISUAL: POWERPOINT SLIDESHOW / PICTURES ON USB / TV USE (WHAT CHANNEL?)

AUDIO: IN HOUSE MUSIC / MICROPHONE REQUIRED / SPOTIFY PLAYLIST / HIRING OWN DJ OR MUSICIAN

(PLEASE EMAIL SPOTIFY PLAYLIST TO [INFO@MIRANDAHOTEL.COM.AU](mailto:INFO@MIRANDAHOTEL.COM.AU))

MINORS ATTENDING: YES / NO

PLEASE NOTE, ALL MINORS INCLUDING BABIES WILL HAVE TO BE OFF THE PREMISES BY 9PM

## PAYMENT DETAILS:

Name: Miranda Hotel BSB: 082 057 Account Number: 668667796

Please use your name as a reference and send an email along with this form to [eat@bistrobybolton.com.au](mailto:eat@bistrobybolton.com.au) when payment has been made.

Payment of the deposit is an agreement whereby you (the client) agree with the terms and conditions listed below.

DEPOSIT PAID \$ \_\_\_\_\_ PAYMENT METHOD transfer / cash / card

CLIENT SIGNATURE \_\_\_\_\_ MANAGEMENT SIGNATURE \_\_\_\_\_

DATE: \_\_\_\_\_

# TERMS AND CONDITIONS:

## BOOKING CONFIRMATION

- BOOKINGS FOR ALL MIRANDA HOTEL FUNCTIONS AND ALL RESERVED AREAS ARE ONLY CONFIRMED ONCE A \$300 DEPOSIT HAS BEEN PAID.
- FINAL NUMBERS MUST BE CONFIRMED 1 WEEK BEFORE THE EVENT, ANY CHANGES AFTER THIS MAY RESULT IN ADDITIONAL CHARGES
- FUNCTIONS MANAGER MUST BE AWARE OF ANY MINORS ATTENDING WHEN CONFIRMING FINAL NUMBERS, AS MIRANDA HOTEL IS A LICENSED PREMISES, A PARENT OR GUARDIAN MUST ACCOMPANY MINORS AT ALL TIMES. EACH MINOR IS REQUIRED TO HAVE THEIR OWN PARENT/GUARDIAN TO CARE FOR THEM IE NOT ONE FOR A AS GROUP OF MINORS. AT NO TIME ARE MINORS PERMITTED TO CONSUME ALCOHOLIC DRINKS.
- THE MINOR MUST KEEP WITHIN THE PARENT'S IMMEDIATE PRESENCE TO SATISFY THE LIQUOR ACT. DUE TO LICENSE RESTRICTIONS, UNDERAGE GUESTS ARE REQUIRED TO LEAVE THE PREMISES BY 9PM.

## PAYMENT

- FULL PAYMENT FOR CATERING (INCLUDING ADD ON OF ANY CAKE) AND FINAL GUEST NUMBERS MUST BE CONFIRMED AND PAID FOR IN FULL 1 WEEK PRIOR TO THE FUNCTION DATE.
- ONLY ONCE A DEPOSIT HAS BEEN CONFIRMED AS PAID IS YOUR BOOKING DATE AND TIME SECURED. IF YOU DON'T RECEIVE CONFIRMATION THAT THE DEPOSIT HAS BEEN RECEIVED YOU ARE NOT BOOKED IN

## CANCELLATION

- CANCELLATIONS MADE AFTER THE DEPOSIT HAS BEEN MADE WITH FORFEIT THE \$300 DEPOSIT
- CANCELLATIONS MADE 7 DAYS PRIOR WILL FORFEIT ALL SUBSEQUENT PAYMENTS MADE.
- IF YOU WISH TO RESCHEDULE FOR A LATER DATE, WE CAN KEEP YOUR DEPOSIT AND MOVE IT TO THE REQUESTED DATE (AS LONG AS WE HAVE THE AVAILABILITY)
- ALL CANCELLATIONS ARE TO BE MADE BY WRITING TO THE FUNCTIONS COORDINATOR YOU ARE DEALING WITH

## INSURANCE / DAMAGE

- MIRANDA HOTEL WILL TAKE ALL REASONABLE CARE BUT WILL NOT ACCEPT RESPONSIBILITY FOR ANY DAMAGE OR LOSS OF ITEMS BEFORE, DURING OR AFTER A FUNCTION.
- THE CLIENT IS FINANCIALLY RESPONSIBLE FOR ANY LOSS OR DAMAGE SUSTAINED TO THE PREMISES OR OUR PROPERTY DURING A FUNCTION OR BY YOUR GUESTS WHEN ENTERING OR LEAVING THE PREMISES.

## OTHER

- THE CLIENT SHALL CONDUCT THE FUNCTION IN AN ORDERLY MANNER AND IN FULL COMPLIANCE WITH THE RULES SET OUT BY MANAGEMENT AND IN ACCORDANCE WITH ALL APPLICABLE LAWS.
- THE CLIENT IS RESPONSIBLE FOR THE CONDUCT OF THE GUESTS AND INVITEES. MIRANDA HOTEL IS NOT LIABLE FOR ANY COSTS, CHARGES, EXPENSES, DAMAGE AND LOSS CAUSED BY ANY ACT OR OMISSION BY THE CLIENT, CLIENTS GUESTS, OR INVITEES.



WE ALLOW FUNCTIONS TO BRING THEIR OWN LOLLIES AND CAKE, AND OTHER ITEMS AS GIVEN PERMISSION BY THE MANAGER; HOWEVER, NO ALCOHOL OR FOOD IS TO BE BROUGHT TO THE VENUE BY MEMBERS OF THE FUNCTION.

- THERE IS TO BE NO GLITTER OR CONFETTI TO BE USED BEFORE, DURING OR AFTER YOUR FUNCTION AT MIRANDA HOTEL.
- MIRANDA HOTEL RESERVES THE RIGHT TO:
  - A) GRANT OR REFUSE ENTRY ONTO THE LICENSED PREMISES
  - B) CLOSE THE FUNCTION AT ANY TIME
- PERSONS EXHIBITING SIGNS OF APPROACHING INTOXICATION WILL BE REFUSED SERVICE AND ASKED TO LEAVE THE PREMISES A PERSON WHO REFUSES TO LEAVE IS COMMITTING AN OFFENCE UNDER THE LIQUOR ACT. (2007) & INCLOSED LANDS PROTECTION ACT. (1901).

**PACKING UP**

- IT IS THE RESPONSIBILITY OF THE CLIENT TO ENSURE ALL ITEMS BELONGING TO THEM ARE PACKED UP AT THE CONCLUSION OF THE FUNCTION. THIS INCLUDES DECORATIONS, GIFTS, CAKE ETC. ALL ITEMS BROUGHT IN TO THE VENUE MUST BE TAKEN BACK OUT AT THE COMPLETION ON THE EVENT.
- MIRANDA HOTEL WILL NOT BE LIABLE FOR ANY DAMAGE OR LOSS OF ITEMS AFTER THIS TIME.